

## **MOBILE TICKET GUIDE**

Welcome to the Ascension Charity Classic presented by Emerson Account Manager Program. Account Manager gives you the ability to manage your tickets for the Ascension Charity Classic electronically on your phone. This document is a guide of how to manage your tickets on Account Manager.

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If you have any questions throughout the process while using Account Manager, please reach out to our team:

Ticket Office

tickets@ascensioncharityclassic.com (314) 938-2828

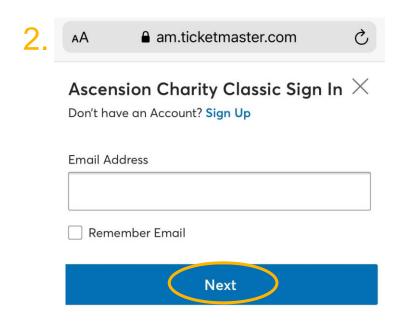
# Website & Login Information

To get started, on your cell phone, scan the QR code below to visit: <a href="https://am.ticketmaster.com/pgaascension">https://am.ticketmaster.com/pgaascension</a>



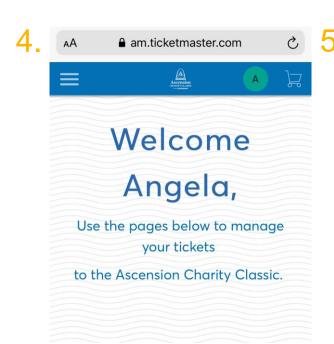
- 1. Click the profile icon in the top, right corner to sign into your account.
- 2. If this is your first time logging in with Ticketmaster, please click "Don't have an Account? Sign Up"
  - If you have an existing account with the email associated with your tickets, please sign in and skip step 3.
- 3. Follow the prompts to create an account.

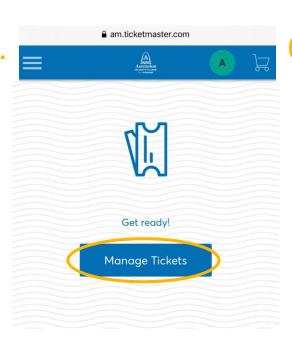
am.ticketmaster.com Welcome to The **Ascension Charity** Classic presented by Emerson Account Manager page! We are counting down the days until the tournament begins. Make sure you are ready and purchase all the tickets you need in advance of the event. Manage your tickets by signing into your account.



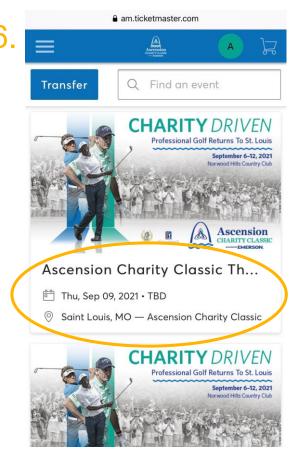
### **Download Mobile Tickets**

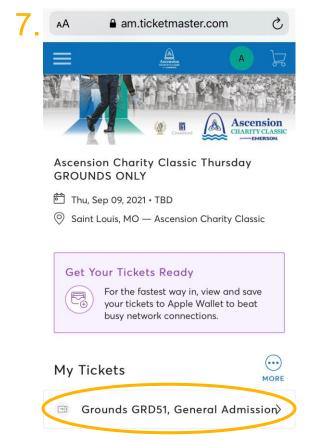
- 4. The welcome screen will greet you.
- Scroll down until you see the "Manage Tickets" button. Click, "Manage Tickets".





- 5. Your events will be displayed on your screen. Select the event or tournament day you wish to attend.
- 7. Your available tickets will be listed. Select the ticket you wish to download to your phone.



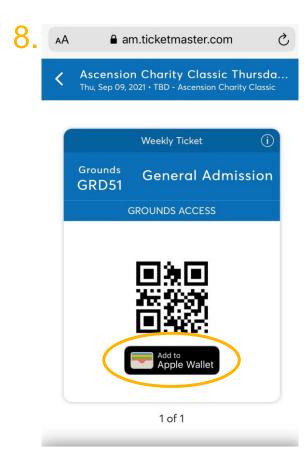


#### **Download Mobile Tickets**

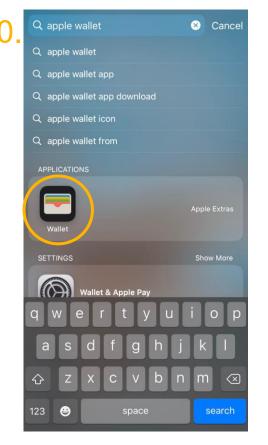
- 8. Once your ticket barcode displays, select "Add to Wallet" to download to your phone.
- 9. Click "Add" in the top right corner.

Cancel Event Ticket for Sep 9 at 7:0. Add

- 10. Go to the "Apple Wallet" App on your iPhone.
- 11. Your Ascension Charity
  Classic Ticket will be in your
  Apple Wallet. This is what
  you will show at the
  tournament entrance.









## **Transferring Mobile Tickets**

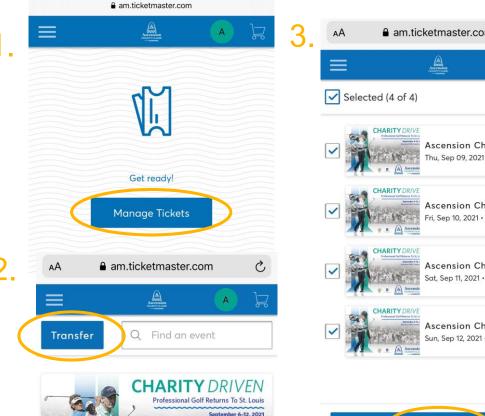
Please note, if you need to transfer a combination of weekly and single day tickets, be sure to transfer your weekly tickets first. It will be easier to transfer your weekly tickets first and use the remaining tickets to send single days to your attendees.

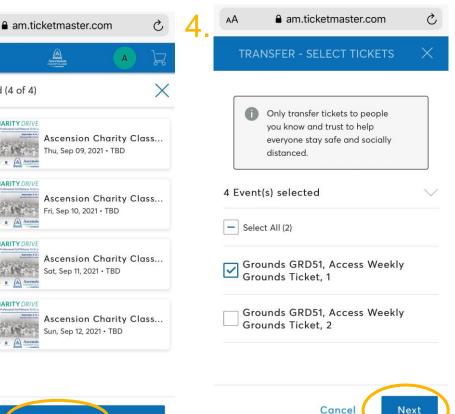
- Scroll down until you see the "Manage Tickets" button. Click, "Manage Tickets".
- 2. Click "**Transfer"**.

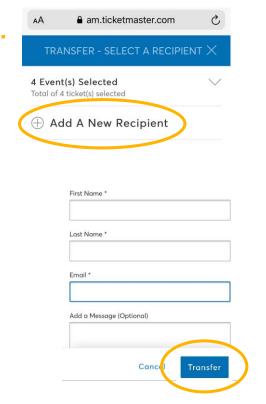
Select the ticket(s) you would like to transfer.
 Click "Next".

Note: if asked whether you would like to transfer the same seats for all selected events, select "Yes".

- 4. Select the ticket(s) you would like to transfer and Click "Next".
- 5. Select "Add A New Recipient" and add contact details for your recipient.
  Click "Transfer" when you are ready to send the ticket(s).

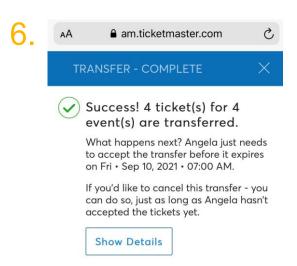




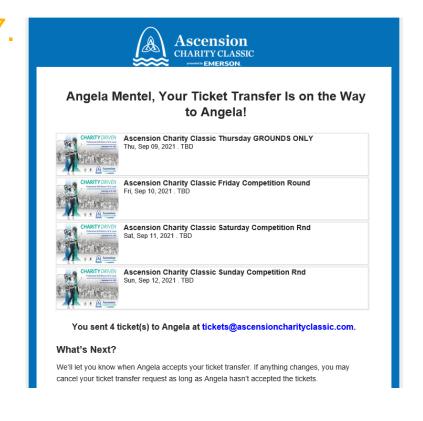


## **Transferring Mobile Tickets**

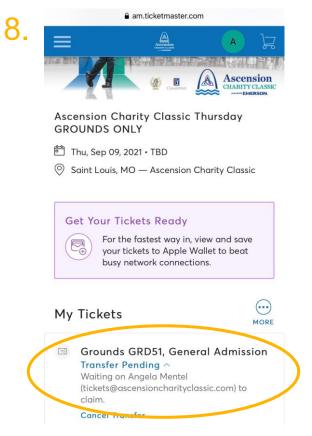
Your confirmation
 will appear with
 some information
 about your transfer.



7. You will receive a confirmation email that your transfer is on the way.

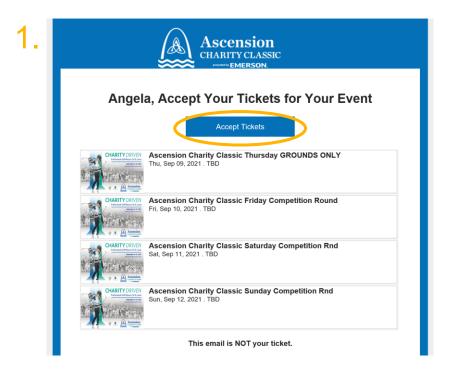


8. You should now be able to see which tickets within each event have been transferred to your guests



## **Accepting Mobile Tickets**

 If someone transfers tickets to you, you will receive an email that looks like this. Click "Accept Tickets".

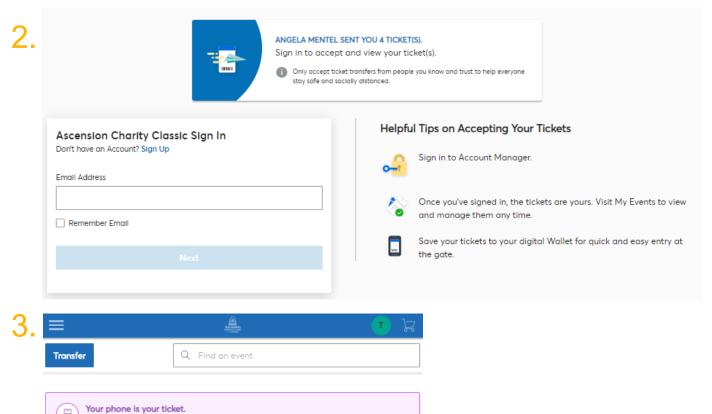


2. Log into your Account. If you don't have an account, refer to page 1 for instructions on how to create one.

For the fastest way in, add your ticket to your digital wallet.

You accepted 4 tickets for 4 events. Show More

3. Once logged into your account, your ticket(s) will immediately be displayed.



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